

EXECUTIVE COMMITTEE LEADER'S FORWARD PLAN

1st March 2012 to 30th June 2012

(published as at 17th February 2012)

This Plan gives details of items on which key decisions are likely to be taken in the coming four months by the Borough Council's Executive Committee.

(NB: There may be occasions when the Executive Committee may make recommendations to Council for a final decision.
e.g. to approve a new policy or variation to the approved budget.)

This Plan gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months.

“Key Decisions” are ones which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or**
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;**
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).**

The Forward Plan is available for inspection free of charge at the Town Hall, Walter Stranz Square, Redditch, B98 8AH from:

9am to 5pm Mondays to Fridays; or on the Council's website (www.redditchbc.gov.uk).

If you wish, you can see or obtain copies of any documents, detailed in the plan, provided they are not confidential, and be kept informed of any additional supporting documents as they become available. You can also arrange to have copies of additional supporting documents. Please ask the Town Hall receptionist to call one of the Committee Services Team on ext: 3269. There is a charge per side of A4. If you wish to make any representations they should be made in writing addressed to the Officer whose name is given as the contact for the relevant item.

The Executive Committee's meetings are normally held every three weeks at 7pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Committee Services Team on (01527) 64252, ext: 3269 to make sure it is going ahead as planned. If you have any other queries, Committee Services Officers will be happy to advise you.

The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 7.00pm.

EXECUTIVE COMMITTEE MEMBERSHIP

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|----------------------------|---|
| Councillor Carole Gandy | Leader of the Council and Portfolio Holder for Community Leadership & Partnership |
| Councillor Michael Braley | Deputy Leader and Portfolio Holder for Corporate Management |
| Councillor Juliet Brunner | Portfolio Holder for Community Safety & Regulatory Services |
| Councillor Brandon Clayton | Portfolio Holder for Housing, Local Environment & Health |
| Councillor J Pearce | Portfolio Holder for Planning, Regeneration, Economic Development & Transport |
| Councillor Derek Taylor | Portfolio Holder for Leisure & Tourism |
| Councillor G Chance | |
| Councillor M Hall | |
| Councillor Debbie Taylor | |

CONSULTATION AND REPRESENTATIONS

For **Key Decisions** the summary document appended to the Forward Plan sets out details of any proposed consultation process. Any person / organisation not listed who would like to be consulted or who wishes to make representations on the proposed decision are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided.

Alternatively you may write to the Head of Legal, Equalities and Democratic Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: denise.sunman@bromsgroveandredditch.gov.uk

| Item No. | Decision Taker | Expected Date of Decision | Original Expected Date of Decision | Proposed Decision | Type of Decision (Key or Non-Key) | Lead Councillor/ Portfolio Holder | Comments |
|-----------------|-----------------------|----------------------------------|---|--|--|--|-----------------|
| 1 | Executive | 13 Mar 2012 | | Quarterly Performance Report - Quarter 3 - October to December 2011 | Non-Key | Councillor Michael Braley | |
| 2 | Executive | 13 Mar 2012 | | Quarterly Budget Monitoring - Quarter 3 - October to December 2011 | Non-Key | Councillor Michael Braley | |
| 3 | Executive | 13 Mar 2012 | | Quarterly Monitoring of the Benefits Service Improvement Plan - Quarter 3 - October to December 2011 | Non-Key | Councillor Michael Braley | |
| 4 | Executive | 13 Mar 2012 | | Quarterly Customer Services Monitoring - Quarter 3 - October to December 2011 | Non-Key | Councillor Michael Braley | |
| 5 | Executive | 13 Mar 2012 | | Quarterly Monitoring - Write Off of Debts - Quarter 3 - October to December 2011 | Non-Key | Councillor Michael Braley | |
| 6 | Executive | 13 Mar 2012 | | Quarterly Sickness Monitoring - April - December 2011 | Non-Key | Councillor Michael Braley | |

| Item No. | Decision Taker | Expected Date of Decision | Original Expected Date of Decision | Proposed Decision | Type of Decision (Key or Non-Key) | Lead Councillor/ Portfolio Holder | Comments |
|----------|----------------|---------------------------|------------------------------------|--|-----------------------------------|-----------------------------------|---|
| 7 | Council | 16 Apr 2012 | | Constitution - Review | Non-Key | Councillor Michael Braley | * Executive Committee will make recommendations to Council following its meeting on 13 March 2012 |
| 8 | Council | 16 Apr 2012 | | Private Sector Housing Enforcement Policy 2012 | Non-Key | Councillor Brandon Clayton | * Executive Committee will make recommendations to Council following its meeting on 13 March 2012 |
| 9 | Executive | 13 Mar 2012 | | Property for Compulsory Purchase - Property A | Non-Key | Councillor Michael Braley | |
| 10 | Executive | 13 Mar 2012 | | Property for Compulsory Purchase - Property B | Non-Key | Councillor Brandon Clayton | |
| 11 | Executive | 13 Mar 2012 | | Tenancy Strategy and Policy 2012 - 2014 | Key | Councillor Brandon Clayton | |

| Item No. | Decision Taker | Expected Date of Decision | Original Expected Date of Decision | Proposed Decision | Type of Decision (Key or Non-Key) | Lead Councillor/ Portfolio Holder | Comments |
|-----------------|-----------------------|----------------------------------|---|--|--|--|---|
| 12 | Executive | 3 Apr 2012 | | Concessionary Rents Policy | Key | Councillor Michael Braley | |
| 13 | Council | 11 Jun 2012 | 12 Jan 2011 | Town Centre Landscape Improvements (including Church Green) | Key | Councillor Brandon Clayton, Councillor Jinny Pearce | * Executive Committee will make recommendations to Council following its meeting on 24 Apr 2012 |
| 14 | Executive | 29 May 2012 | | Gating Order - Crabbs Cross Lane | Non-Key | Councillor Juliet Brunner | |
| 15 | Executive | | 21 Feb 2012 | Highway Impact and Accessibility Modelling Report - Worcestershire County Council (Halcrow) May 2011 | Non-Key | Councillor Jinny Pearce | *Awaiting new date |
| 16 | Executive | | 4 Oct 2011 | Housing Allocations Policy - Review | Key | Portfolio Holder Housing and Health, Councillor Brandon Clayton | *Awaiting new date |

| Item No. | Decision Taker | Expected Date of Decision | Original Expected Date of Decision | Proposed Decision | Type of Decision (Key or Non-Key) | Lead Councillor/ Portfolio Holder | Comments |
|----------|----------------|---------------------------|------------------------------------|----------------------------------|-----------------------------------|---|--------------------|
| 17 | Executive | | 4 Oct 2011 | Roxboro House - Disposal Options | Key | Portfolio Holder Housing and Health, Councillor Brandon Clayton | *Awaiting new date |

KEY DECISION

Proposed to be made by the Executive **13 Mar 2012**

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| <p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Councillor Brandon Clayton</p> | <p>ITEM</p> <p>Tenancy Strategy and Policy 2012 - 2014</p> | <p>WARDS AFFECTED</p> <p>All Wards;</p> |
| <p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Joint report of the Head of Community Services and Head of Housing</p> <p>REPORT AUTHOR</p> <p>M Bough Housing Policy and Performance Manager</p> | <p>SUMMARY</p> <p>The report will present a Tenancy Strategy and Policy which sets out the considerations for individual social landlords to have regard to in their own policies on the granting and re-issuing of tenancies relating to;</p> <ul style="list-style-type: none"> • The kinds of tenancies that they grant; • The circumstances in which they will grant a tenancy of a particular kind; • Where they grant tenancies for a fixed term, the length of the term; • The circumstances in which they will grant a further tenancy on the ending of the existing one. | <p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>The Council is required by the Localism Act 2011 to implement a Tenancy Strategy</p> |

| CONSULTATION DETAILS | Method of Consultation | Consultation Period or Dates |
|-----------------------------|--|-------------------------------------|
| Consultation Events | Stakeholders District Councils Registered Local Landlords Adult and Community Services Voluntary and Community Sector | Ongoing since December 2009 |

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| <p>DECISIONS TO BE MADE IN PARTNERSHIP WITH</p> <p>Not applicable</p> |
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KEY DECISION

Proposed to be made by the Executive
on **3 Apr 2012**

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| <p>LEAD MEMBER / PORTFOLIO HOLDER Councillor Michael Braley</p> | <p>ITEM Concessionary Rents Policy</p> | <p>WARDS AFFECTED (No Specific Ward Relevance);</p> |
| <p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of the Head of Finance and Resources REPORT AUTHOR T Kristunas, Head of Finance and Resources</p> | <p>SUMMARY To consider a policy regarding granting concessionary rents in respect of the Council's commercial property portfolio.</p> | <p>REASONS FOR BEING ON THE FORWARD PLAN</p> |
| <p>CONSULTATION DETAILS</p> | <p>Method of Consultation</p> | <p>Consultation Period or Dates</p> |
| | <p>Relevant Officers and representatives from the Voluntary Sector.</p> | <p>February / March 2012</p> |

DECISIONS TO BE MADE IN PARTNERSHIP WITH

KEY DECISION

Proposed to be made by the Executive on **24 Apr 2012**

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| <p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Councillor Brandon Clayton, Councillor Jinny Pearce</p> | <p>ITEM</p> <p>Town Centre Landscape Improvements (including Church Green)</p> | <p>WARDS AFFECTED</p> <p>(Abbey Ward);</p> |
| <p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Background Papers: none specified</p> <p>REPORT AUTHOR</p> <p>C Walker, L Hadley Landscape and Countryside Services Manager, Planning Officer</p> | <p>SUMMARY</p> <p>To consider a report detailing proposed options for Town Centre Landscape Improvements (including Church Green).</p> | <p>REASONS FOR BEING ON THE FORWARD PLAN</p> |
| <p>CONSULTATION DETAILS</p> | <p>Method of Consultation</p> <p>Relevant Officers.</p> | <p>Consultation Period or Dates</p> |

DECISIONS TO BE MADE IN PARTNERSHIP WITH

KEY DECISION

Proposed to be made by the Executive (date to be identified)

| | | |
|--|---|--|
| LEAD MEMBER / PORTFOLIO HOLDER Councillor Brandon Clayton | ITEM Housing Allocations Policy - Review | WARDS AFFECTED (No Specific Ward Relevance); |
| DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER None. REPORT AUTHOR L Tompkin, Head of Housing | SUMMARY To consider a review of the Housing Allocations Policy. | REASONS FOR BEING ON THE FORWARD PLAN |
| CONSULTATION DETAILS | Method of Consultation | Consultation Period or Dates |
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| DECISIONS TO BE MADE IN PARTNERSHIP WITH |
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KEY DECISION

Proposed to be made by the Executive (date to be identified)

| | | |
|--|---|--|
| <p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Councillor Brandon Clayton</p> | <p>ITEM</p> <p>Roxboro House - Disposal Options</p> | <p>WARDS AFFECTED</p> <p>(Central Ward);</p> |
| <p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Report of the Head of Housing</p> <p>REPORT AUTHOR</p> <p>Daniel Russell Housing Enabling Officer</p> | <p>SUMMARY</p> <p>To consider the options for disposal of Roxboro House.</p> <p>[The report may contain exempt information as defined in S.100 of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, as they may contain information relating to financial or business affairs. In view of this it is anticipated that discussion of these matters may take place after the exclusion of the public.]</p> | <p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>Committee decision required</p> |

| CONSULTATION DETAILS | Method of Consultation | Consultation Period or Dates |
|-----------------------------|---|-------------------------------------|
| | RSL Partners, Property Agents and other Officers. | N/A |

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| <p>DECISIONS TO BE MADE IN PARTNERSHIP WITH</p> <p>N/A</p> |
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